



Health and Safety Policy Addendum Version Three – 15th November 2023

1. Scope

Surrey Cricket Foundation is committed to health and safety in the leadership and management of the organisation and across operations. Surrey Cricket Foundation is recognised as a centre with 1st4sport Qualifications and also with the England and Wales Cricket Board.

1st4sport Qualifications is an awarding organisation recognised and regulated in England by the *Office of Qualifications and Examinations Regulation (Ofqual)*, who also regulate vocational qualifications in Northern Ireland. 1st4sport are further regulated in Wales by *The Welsh Government* and in Scotland by SQA Accreditation.

The England and Wales Cricket Board (ECB) is the single national governing body for all cricket qualifications in England and Wales, established to create a unified body responsible for the management and development of every form of cricket for men and women.

In operating as a recognised centre for the above organisations Surrey Cricket Foundation is approved to deliver the following qualifications:

1st4sport Awarded Qualifications	ECB Awarded Qualifications
<ul style="list-style-type: none"> ECB Foundation Coach ECB Core Coach 	<ul style="list-style-type: none"> ECB Support Coach

Surrey Cricket Foundation have established this addendum to ensure compliance with the Health and Safety at Work Act 1974 in the delivery of the listed qualifications. This addendum is relevant to all sub-contracted services, staff, learners, participants and any relevant third parties. Any enquiries in the deployment of this policy should be directed to the Surrey Cricket Foundation Health and Safety Officer.

Surrey Cricket Foundation Health and Safety Officer
Alastair Hughes
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2. Commitment Statement

Surrey Cricket Foundation is committed to health and safety of all staff, learners and participants in the delivery of qualifications, courses and workshops. All individuals have a legal responsibility, as stated under Section 7 of the Health and Safety at Work Act 1974, to do everything practicable to prevent an accident or injury to themselves and to others. In order to promote health and safety, so far as reasonably practicable in the delivery of the qualifications, courses and workshops Surrey Cricket Foundation ensures that:

- staff are provided with relevant information, instruction, training and supervision as is necessary to ensure health and safety
- learners and any relevant third parties are made aware of health and safety considerations including evacuation procedures and first aid
- any venues used to facilitate the delivery of qualifications, courses or workshops have strict health and safety arrangements in place which include as a minimum risk identification, assessment and implementation of control measures¹, accessibility, evacuation, availability of first aid kits and means of communication
- equipment is safe and without risk to health and safety
- dynamic risk assessments are completed across all courses
- coach educators ensure that all accidents are managed, logged and reported to the SCF Health and Safety Officer for investigation and future preventative action to be initiated. All information related to accidents are required to be maintained on file. Where an accident is deemed to be resultant of malpractice or maladministration; this is reported to the 1st4sport risk manager in line with the Surrey Cricket Foundation Malpractice/maladministration policy.

¹ This includes dynamic risk identification, assessment and implementation of control measures



2.3 Allegations reporting procedure

Learners are required to report any allegation in relation to the health and safety via the Surrey Cricket Foundation learner complaints procedure.

Staff, or any relevant third parties are required to report any allegation in relation to health and safety in accordance with Surrey Cricket Foundation Malpractice and Maladministration Policy.

Where required, Surrey Cricket Foundation will take appropriate action/corrective measures.

3. Monitoring and review

Surrey Cricket Foundation have in place a standardised and systematic monitoring process to ensure the relevance of this policy addendum. In addition any data which is collected with relates to the implementation of this policy will be used to inform the ongoing management of our organisation and delivery of the qualifications.

This policy will be reviewed on 15th November 2025 unless legislation changes or supporting data identifies that a review is required sooner.